

Case Study Template – Once you are familiar with questions and wish to submit your case study then please write to news@ContactPakistan.com for the document

Project Name - Title

Title - What? The title describes the project or the focus of the case study.
Start date, Team names, contact phone numbers etc.

Aims/Objectives – Why – Where - Background / Storyboard

Why was this project developed? Give some background on reasons for the project.

Where it is located and whether it is rural or urban.

What group is the **focus** of the project (youth, elderly, families. general community etc).

Problem Being Addressed

What were the problems that you faced initially and how they were resolved.

The Approach Taken

Once the problems were resolved, what was the approach taken to implement the project.

Things We Would Do Differently

The Project - How, Who, When?

Funding - who provided funds and other resources?

Stakeholders - who ran the project, who else was involved and how did they contribute?

Community participation - how did you involve the community and stakeholders in the project

Implementation - what were the steps in carrying out the project?

Time frame - what was the time frame for the project and the short-term and long-term developments?

Financial Model

Provide complete details of the financial model that was adopted for the project.

- How much was required to start the project?
- How it is funded now? – Provide complete details including exact numbers if needed.
- Any nominal charge to community?
- How books of account maintained?
- Do you audit your accounts yearly?
- Authority procedure to maintain accounts?

Results/Evaluation

Results/Evaluation (approx. 200 words):

How did you monitor/evaluate the project?

- What changes/benefits happened for the target group from the project? (short-term and long-term)
- Did the project achieve its aims/objectives?

Were there any unexpected outcomes? What are they?

Sustainability

- How will the project and its benefits continue into the future?
- Can the project be replicated with other groups and in other areas?

Lessons Learnt

- What did you and other stakeholders learn from the project?
- What were the main challenges in implementing the project? How did you meet these challenges or difficulties?
- Did anything unexpected happen? How did you handle this?
- What would you do the same/differently if you implement such a project again?
- Any advice for others implementing a similar project?

Contact/Links/Resources

Please list any contacts, links or resources that you found particularly useful in carrying out the project and which could be helpful to others.

Other information to include

Consent

Make sure you have the consent of the commissioning organization or key stakeholders before submitting your case study.

Quotes and Photos

Quotes and photographs of the participants really add to the story. Please send 1-2 photographs if possible.

Photos/graphics should be gif or jpg files.

Make sure you have permission from the people involved to use their quotes/photos.

Contact details

Please provide a contact name and details that can be published on the site and where we can contact you if we need to.

Expand the case study to your wish.